

*September 1, 2011*

***Dear Parents/ Guardians/ Alateen Sponsors:***

A vital part of the Al-Anon Family Program, Alateen has been established for our youth membership 13-19 years of age. Alateen group members are encouraged to participate in Al-Anon/Alateen events at all conference approved events whenever possible. Some will occur away from our home meeting locations where we share and learn from one another members within our Al-Anon/Alateen fellowship around the state such as the annual South Carolina Al-Anon/Alateen Convention and the SC Alateen Conference. Participation in these activities and events broadens our support base, enhances our personal recovery from the affects of a friend or family living with the disease of alcoholism and provides a fun, relaxed and loving environment to grow.

**Critical Information**

**Any Alateen** wishing to participate in an **ALATEEN MEETING OR EVENT** occurring away from their home group is arrange for signed and completion of information o the **SC Area 50 ALATEEN PERMISSION, TRAVEL & MEDICAL RELEASE PACKET** for the special event. This information includes Alateen health and emergency contact information, signed permissions and agreements from parent/guardian/Alateen/Alateen Sponsor in Charge. This completed packet (original) is to be turned over to the **SPONSOR IN CHARGE / for the participating ALATEEN**. Please make a copy for your family. Having the original packet in hand is a requirement of all Alateen Sponsors in Charge.

***Please Note***

*This packet is also required of Alateens who are attending a special event while under their parent or guardian's charge – unless they are the ALATEEN SPONSOR IN CHARGE. Only Alateens and Alateen Sponsors may attend closed Alateen events, drive or chaperone Alateens at conference-approved events. This annual SC Area 50 ALATEEN TRAVEL & HEALTH PERMISSION PACKET, serves as the permission and agreement contract allowing ALATEEN permission for participation in the 2012 Al-Anon/Alateen Convention meetings and activities.*

***Parents/Guardians***

*Please review South Carolina Area 50 Al-Anon/Alateen Safety and Behavior Requirements listed below and NOTE: Any one violation of the behavior requirements listed are grounds for immediate dismissal from the SPONSOR IN CHARGE at convention. The parent /guardian will be notified of the breech and may be asked to retrieve their child on site as a result of the unacceptable behavior or response to his/her contract breech.*

***Event Information:***

2012 SC Al-Anon / Alateen Convention / February 16-19, 2012  
Ocean Dunes Resort & Villas, 201 75, Myrtle Beach, South Carolina 29572  
SPONSOR IN CHARGE contact information below salutation

Thank you for your support of SC Alateen, We look forward to sharing this special time together with our fellow Alateen and Al-Anon members.

Jan Horan  
SC Area Alateen Coordinator  
843-252-4903  
[sc\\_alateen@yahoo.com](mailto:sc_alateen@yahoo.com)  
[www.al-anon-sc.org](http://www.al-anon-sc.org)

*Our participation is the key to unity. We attend so that we can share, listen and learn from the experience strength and hope of members in the Al-Anon & Alateen Area-Wide Fellowship*

**SC Area 50 ALATEEN PERMISSION, TRAVEL & MEDICAL RELEASE**

**Alateen Sponsors:** *Please complete the following information for each Alateen you will be responsible for during this event and provide copies of this page for each member.*

**Alateen Sponsor In Charge Contact Information:**

**Sponsor Name:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Email:** \_\_\_\_\_

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**Alateen:**

*I have read and agree to adhere to all of the South Carolina, Area 50 Al-Anon/Alateen Convention Safety and Behavior Requirements and registration requirements for participating in this convention.*

\_\_\_\_\_  
Alateen Member Signature                      Date Signed

**Alateen Sponsor:**

*I have read and agree to adhere to all of the South Carolina, Area 50 Al-Anon/Alateen Convention Safety and Behavior Requirements and registration requirements for participating in this convention.*

\_\_\_\_\_  
Alateen Sponsor Signature                      Date Signed

**Parents/Guardians:**

*I have read and understand the South Carolina, Area 50 Al-Anon/Alateen Convention Safety and Behavior Requirements and registration requirements for participation in this convention. I understand that if, at any point my child is requested to leave due to any violation, I will be responsible for picking my child up from the convention. For Alateens attending the convention with parents/guardians, I understand that any violation may result in withdrawal of my child's privileges to participate in any Alateen functions during the convention.*

\_\_\_\_\_  
Parent/Guardian Signature                      Date Signed

## South Carolina/Area 50 Al-Anon/Alateen Safety and Behavior Requirements

1. Each Alateen Group should read and discuss the SC Al-Anon/Alateen Convention Safety and Behavior Requirements and become familiar with them before the convention. Review this and all other parts of the Convention Participation Packet for Alateens and Alateen Sponsors with your parents/guardians.
2. No Alateen Sponsor will be allowed to accompany more than seven Alateen members to the convention.
3. No Co-Ed rooms. No girls or female sponsors in boys or male sponsors' rooms; no boys or male sponsors in girls or female sponsors' rooms.
4. Alateens attending the convention should arrive and leave as a group with their sponsors or parents. **Alateens are not to leave the convention site unless accompanied by their sponsors or parents/guardians.**
5. All Alateens and Alateen Sponsors are responsible for their (Own) behavior, remembering that what they do reflects on their group, the convention, and the name of Al-Anon and Alateen. Overt or covert sexual interaction between an adult Sponsor and Alateen or between any adult is strictly prohibited.
6. Sponsors and Teens have knowledge of Each other's whereabouts at all times. Alateens are responsible for asking permissions and alerting Alateen Sponsors of any need to leave an event. Sponsors will provide supervision/chaperone presence at all times. The convention curfew is 10:30 pm for pre-teens, and 1:00 am for teens. However, your sponsor has the final say in all matters.
7. Alateens are responsible for Meeting curfew times.
8. No alcohol or drugs, violent or disruptive behavior, leaving the site without permission, or breaking of curfew and requirements. All meetings and sharing sessions are smoke free.
9. South Carolina law states that you must be over 18 to smoke; therefore, Alateens that choose to smoke, do so at their own risk. The SC Al-Anon/Alateen Convention is not responsible for Breach of this action. Any behavior contrary to South Carolina state law is prohibited.
10. Participation is the key to harmony. All members participate in all scheduled activities; unless given permission with designated escort, Alateens cannot leave during any meeting or activity; it is asked that we always show the same courtesy and respect to others that we wish to be shown.
11. All Alateens and Alateen Sponsors are asked to assist in cleaning up any meeting space provided for Alateen purposes.
12. Our respect for each other, participation and adherence to our Alateen principles Provides the Fertile ground for all to grow – one day at a time.



SOUTH CAROLINA -AREA 50  
ALATEEN PERMISSION, TRAVEL & MEDICAL  
RELEASE FORM

Alateen is a part of Al-Anon and has been established for members 13-19 years of age. Alateens are encouraged to participate in conference approved Al-Anon/Alateen and Alateen programs and events when able. This participation provides opportunities for fellowship with other Alateen and Al-Anon members and encourages growth in their own personal recovery, which can help improve family dynamics. The primary purpose of SC Al-Anon/Alateen Convention is for sharing our experience, strength, and hope with other members in our Al-Anon family fellowship. While this recovery effort takes time, effort and work, the convention activities are also designed to provide fun and entertaining activities for all ages. The permission forms provides the contract agreement for full Alateen participation.

NOTE: A separate REGISTRATION FORM with \$5 fee is required and supplied directly to convention organizers. This information can be provided through any Al-Anon/Alateen group or online via [www.al-anon-sc.org](http://www.al-anon-sc.org).

**This form is to be reviewed in its entirety, completed with all signatures and provided to the Alateen Sponsor in Charge of the Alateen during the convention. This completion will allow for the Alateen to participate fully in all events and/or be provided transportation to and from the convention.**

***NO ALATEEN WILL BE ALLOWED TO PARTICIPATE IN ANY EVENT/PROGRAM OR BE PROVIDED WITH TRANSPORTATION WITHOUT COMPLETION OF THIS FORM.***

**ALATEEN SPONSOR IN CHARGE:** Please read, complete, and sign your part on this form before providing to Alateens. When returned to you with all information and signatures, please keep (original) in your possession for the duration the Alateen member is in your charge.

**ALATEEN:** Please read, complete, and sign your part on this form and provide to your parent/guardian to complete their part. Return this completed form to your Alateen Sponsor in Charge of your Alateen.

**PARENT/GUARDIAN:** Please read, complete, and sign your part on this form. Make a copy to keep for your records. The original copy must be submitted to the Alateen Sponsor in Charge of your Alateen

**EVENT INFORMATION**

Program/Event: **2012 SC Al-Anon/Alateen Convention, February 16-19, 2012**

Location of Event: **Ocean Dunes Resort & Villas, 201 75, Myrtle Beach, South Carolina 29572**

Location Contact Number: **(843) 252-+4903 – Jan Horan Area Alateen Coordinator /**

**SPONSOR PROVIDES:**

Date, Time, & Place of Departure: \_\_\_\_\_

Date, Time, & Place of Return: \_\_\_\_\_

**ALATEEN SPONSOR INFORMATION**

Sponsor Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

Vehicle Information: \_\_\_\_\_

(Make, Model, Year, & License Plate Number)

**SC ALATEEN AND ALATEEN SPONSOR PARTICIPATION REQUIREMENTS**

All Alateen Sponsors/Al-Anon Members participating in Alateen Service must have been certified by the South Carolina-Area 50 Alateen Process.

Alateens and their parents should read and discuss the following Behavior and Safety Requirements. Signatures of the Alateen, Alateen Sponsor, and Parent/Guardian are required to confirm that the Safety and Behavior Requirements were read and understood.

**SC ALATEEN SAFETY AND BEHAVIOR REQUIREMENTS**

1. **No Alateen Sponsor will be allowed to accompany more than seven (7) Alateen members to a program/event.**
2. **Alateens should arrive and leave as a group with their sponsors.**
3. **Sponsors and Teens should have knowledge of each other's whereabouts at all times.** Alateens and sponsors must stay with their group in program meetings/workshops/activities, and in all other designated areas.
4. **All Alateens and Alateen Sponsors are responsible for their own behavior**, remembering that what they do reflects on their group, the program/event, and on Al-Anon and Alateen at large.
5. **Overt or covert sexual interaction between an Alateen Sponsor and an Alateen, between any adults, and between any teen is prohibited.**
6. Possession of alcohol, drugs, and/or weapons is strictly prohibited.
7. **Any behavior contrary to South Carolina State Law is prohibited.** South Carolina law states that you must be over 18 to smoke; therefore, if an Alateen chooses to smoke, it is done so at their own risk. South Carolina-Area 50 Al-Anon or your Alateen Sponsors are not responsible for Alateen choices.
8. **Participation is the key to harmony.** Alateens and sponsors are asked to participate in all scheduled activities and unless permission is granted, Alateens may not leave during any meeting, workshop or other activity – and to provide the courtesy and respect to others that we wish to be receive.
9. **Any breach in appropriate behavior is ground for dismissal from convention activities.** Any person displaying destructive, harmful, or inappropriate behavior towards other members will be asked to leave the Alateen group, event, and/or activity. Parents/guardians of Alateens will be notified and may be asked to immediately come pick-up their youth on site.

**ALATEEN:** I have read and agree to abide by the Safety and Behavior Requirements for participating in this program/event. I agree that I am responsible for my actions while attending this program/event and while traveling with the Alateen Sponsor and Alateen Group.

\_\_\_\_\_/\_\_\_\_\_  
(Alateen Member Signature) (Print Name)

\_\_\_\_\_  
(Date Signed)

**ALATEEN SPONSOR IN CHARGE:** I have read and agree to abide by the Participation, Safety, and Behavior Requirements for participating in this program/event.

\_\_\_\_\_/\_\_\_\_\_  
(Alateen Sponsor Signature) (Print Name)

\_\_\_\_\_  
(Date Signed)

**PARENT/GUARDIAN:** I have read and understand the Participation, Safety, and Behavior Requirements in order for my child to participate in this program/event. I understand that, if at any point my child is requested to leave due to any violation, I will be responsible for immediately picking my child up from the program/event.

\_\_\_\_\_/\_\_\_\_\_  
(Parent/Guardian Signature) (Print Name)

Date Signed: \_\_\_\_\_

**ALATEEN CONTACT INFORMATION**

**ALATEEN :**

\_\_\_\_\_  
(First and Last Name)

\_\_\_\_\_  
(Address) (City) (State) (Zip Code)

(\_\_\_\_) \_\_\_\_\_  
(Phone Number) (Date of Birth)

**PARENT/ GUARDIAN :**

\_\_\_\_\_  
(First and Last Name)

\_\_\_\_\_  
(Address) (City) (State) (Zip Code)

(\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_  
(Day Phone) (Evening Phone) (Cell Phone)

I hereby give \_\_\_\_\_ my permission to attend  
(Alateen Member Name)

the event/program written in the Event Information Section of this form. I fully understand that they will be traveling to and from this event/program and attending at their own risk. As the parent/guardian of the aforementioned Alateen member, I am responsible for payment of any medical services required and obtained on said member's behalf. I further hold harmless the event/program attended by my child, South Carolina-Area 50 Al-Anon, any South Carolina-Area 50 Al-Anon Districts, and/or the Alateen Sponsor should any harm come to my child as a result of his/her participation in this program/event or in the procurement of medical treatment.

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**PERMISSION TO PARTICIPATE IN WATER SPORTS/ACTIVITIES:**

My child has my permission to participate in the following water sports/activities as part of the event/program they will be attending: \_\_\_\_\_  
(Description of water related activities)

Yes  No Parent/Guardian Signature: \_\_\_\_\_

**ALATEEN MEDICAL INFORMATION**

Person to call in an emergency: \_\_\_\_\_

Phone number(s): \_\_\_\_\_

Relationship to Alateen member: \_\_\_\_\_

Hospitalization/Insurance Company Name:

\_\_\_\_\_

Policy Number: \_\_\_\_\_

Doctor: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Do you have a medical condition?  None or Explain:

\_\_\_\_\_

Medication:  None or list:

\_\_\_\_\_

Allergies:  None or explain:

\_\_\_\_\_

I hereby grant permission for \_\_\_\_\_ to receive medical  
(Alateen member name)  
treatment from EMS, a licensed healthcare professional, and/or hospital.

\_\_\_\_\_/\_\_\_\_\_  
(Parent Guardian Signature) (Print Name)

\_\_\_\_\_  
(Date)

ANY OTHER INFORMATION YOU WOULD LIKE TO INCLUDE?: